MADONNA UNIVERSITY

Livonia, Michigan

Course Number and Title: SOC 3130 01 WB, Sociology of the Family
Semester Hours: 3 sh
Semester and Year: Winter 2024
Meets: Online Asynchronously

Instructor Name: **Dr. Kathryn Burrows**
Office: online
Madonna Telephone: **732-425-6506**
Madonna Email Address: **kburrows@madonna.edu**
Office Hours: By appointment

Students are encouraged to contact me via e-mail to arrange a meeting time. Students can expect a response within 24 hours M-F. ***Any e-mail messages sent over the weekend will be answered on Monday.***

Course Description: Analysis of the family as a major social institution, with consideration of the way forms of the family vary cross-culturally. Examination of how political and economic developments affect the family. Topics include: ethnic and social class variations in structure, patterns of mate selection, parenthood, parent-child interactions, divorce, and changing gender roles

Prerequisites: None; however this is a 3000-level course which is at the Junior level, and it is expected that students will have had Composition I and II

We will not teach you writing – if Writing is a challenge, you should begin working with the Writing Center at the start of the semester

Course Objectives/Learning Outcomes:

At the conclusion of the course, students will be able to:
- Analyze the family from the historical, social, and interpersonal perspectives
- Examine cultural attitudes and social policies affecting the family.
- Evaluate traditional and changing gender roles within the family in the United States and globally.
- Distinguish class, ethnic, racial, and lifestyle variations among families in the United States and globally.
- Recognize how the family as an institution intersects with other prominent institutions in the United States and globally.

Required Texts and Materials:
Seccombe, K. (2020). *Families and their Social Worlds* Pearson. 4th Edition, ISBN **9780135695241**

Please note: Your textbooks are included in your tuition unless you have opted out. It is the students' responsibility to make sure that you have the textbook. Failure to secure the textbook to do the assignments will not be considered a valid excuse for incomplete or late work

Required Materials:
- Student must have access to the Blackboard system. Each student must verify that their login ID and password are functional. It is the student's responsibility to get technical assistance as required.
- Student must have access to a reliable computer with an Internet connection as they can expect to be online 3-4 times each week. This can be the computer in their home, office, or at the Madonna computer labs. The student must have a backup plan for accessing a computer in case their primary computer becomes nonfunctional during the semester.

- Student must have a thumb drive or external hard drive to be used as a backup device for assignments submitted for the class.
- Each student is responsible for making certain that their Madonna University email account is working and that their email address as it is listed in the Blackboard system is correct. If the student chooses to forward their email from the Madonna email system, the student is responsible for ensuring that class communications are received. Non-Madonna e-mail accounts will not be utilized by your instructor
- In order to be successful, students have to be proficient with Blackboard learning Management system. Therefore, it is highly recommended that students complete the Blackboard training class "How to Thrive in an Online Class" that is offered to Madonna University students at no charge at the beginning of each term.
- Students assignments should be submitted in the following formats:
  - Word processing   doc, docx, rtf, pdf
  - Spreadsheets   xls, xlsx
  - Class presentations ppt, pptx
- Students should be able to play media and also read documents in PDF format.

"How to Thrive in an Online Class is _HIGHLY SUGGESTED!_
As this is an online class, it is expected that you be able to navigate Blackboard. FREE Sessions of "How to Thrive in an Online Class" are HIGHLY SUGGESTED for students who have not taken online classes at Madonna University. Contact the Helpdesk to enroll:
    Chat online with a Helpdesk representative at madonna.edu/helpdesk
    You can also email helpdesk@madonna.edu or call 734-432-5800

Course Requirements and Grading Scale
    Madonna University uses a plus/minus grading scale which includes the following grades: A, A-, B+, B, B-, C+, C, C-, D+, D, and F.

Grading Criteria
A	94-100	A-	90-93		
B+	87-89	B	84-86	B-	80-83
C+	77-79	C	74-76	C-	70-73
D+	65-69	D	60-64		
F	0-59				

Class Policies

Class Structure
This course is a web-based course delivered through Blackboard
Class participation is essential to your success in this course. Students are expected to participate, in a regular and informed way, particularly online.   _In order to gain an understanding of theory and to participate successfully; therefore, you must keep up with the readings_. Active classroom participation includes voicing your ideas, asking questions, and carefully "listening" throughout the entire semester. All students should try to create a comfortable environment that encourages the participation of everyone, regardless of ideology or personality (see "Netiquette" below). All students are required to adhere to the due dates regarding class participation as outlined below. Participation is extremely important in an online class, and not participating in the online discussions can affect your grade negatively.

The class is divided into "Modules." Each Module begins on Thursday and ends on Wednesday. Discussion Essays are due by midnight on Tuesday of each week, and at least one response to a fellow classmate is due by midnight on Wednesday of each week. Practice quizzes are due by midnight on Wednesday of each week.

**Please see the Class Calendar for an explanation of the class schedule**

Attendance and Participation
Madonna University's policy indicates that class attendance is required of all students. Repeated absences may result in lowering of grade or loss of credit. The university places the responsibility for attendance upon the student. As this is an online course, this means that you are to participate in the course each week.

Failure to complete your assignments on time or participate in the course will result in a loss of points.   See Course Policies and Procedures.

Students are expected to participate and be active in the Discussion Forums (see Discussion Board Rubric). During the online sessions, **if a student is not "present" during a week's Module, or does not participate fully, points will be deducted accordingly.** If a faculty member is not able to be "present" during a week's Module, you will be notified, and alternate arrangements will be made. Prolonged absences will be reported to the Vice President for Student Services. Students are expected to be present each week. ***Students cannot make up lost participation points.***

Attendance and participation are critical parts of a dynamic, online learning experience. As a result, you are required to participate in activities and discussions on the discussion board and become disciplined about logging on to the virtual classroom at least 3 of 7 days each week. Anyone who "disappears" i.e., stops participating, from class participation/discussion, without prior notice for 10 days, will have her/his grade reduced by one full grade, another 10 days results in another full grade reduction, and so on, until an "F" for the course results. Discussion board posts must address the topic presented. Posting in a format that cannot be read, posting to the wrong discussion, or posting comments that are not on topic will result in a reduced grade. All discussion board posts must be edited for content. Posts with inappropriate or hurtful comments or posts with inappropriate language will be deleted from discussion boards and you will not be given credit for the posting. The instructor reserves the right to remove any post that is not appropriate for the class discussion.

While traditional on-ground courses are delivered in a "synchronous" manner, meaning that we are all in one place at one time, online courses are delivered "asynchronously." This means that students and instructors are in and out of the classroom at different times (with the exception of weekly scheduled "virtual classrooms").

Therefore, each week is considered a "Module." The Module will contain all of the material and exercises. Modules will run from Thursdays to Wednesday of each week. Students are to have read the assigned material covering assigned readings each week. Each class session will consist of interactive class participation. Because class discussions are an essential part of this course, students will earn class participation points. You, as students are expected to participate in the discussions. It is an important part of the class and a space where you each will learn critical thinking skills and how to defend your opinion. Having said that, you may disagree with other colleagues or with the readings, but you must be able to back-up your opinion. Thus, in order to have meaningful dialogue, students must do the reading assigned prior to the class meeting. Lastly, responding to your posts is not the same as texting. I expect academic writing. This means proper grammar and no typos or spelling errors (no lower case "I"). Do not use cryptic language common in texting – use proper English!

Athletes:
Madonna University strives to support our athletes. Therefore, it is understandable that practice and game schedules may sometimes conflict with class schedules. ***However, as this is an asynchronous online course, students enter and exit the course at various times each module. Each module is scheduled for a full seven days; therefore, this suits an athletes schedule, and it is considered ample time for them to complete their assignments within those seven days regardless of game/practice schedule. Missing work because you "are an athlete" is not an acceptable excuse. You are student first. Athletes are expected to complete their work just as non-athlete students are.***

Time Commitment Expected per Semester-Hour Credit
Earning one semester hour of undergraduate credit requires a minimum of one hour of classroom or direct instruction each week for a full semester and a minimum of two hours of out-of-class student work each week for a semester, or its equivalent. An equivalent amount of work (minimum three hours per week for a semester, or its equivalent of combined direct instruction and outside-of-class student work) is used as the measurement for a credit hour in other credit-bearing activities, such as laboratory experiences, service-learning, internships, practica, clinicals, studio work, and other academic experiences.

Communication:

All students are required to use their Madonna University e-mail accounts. E-mails will be generated through the course Blackboard site. If you do not have your Madonna University e-mail activated, you will need to do so. **Communication via the Blackboard site will be generated to your Madonna e-mail account only, and professors will not communicate to you via your personal e-mail account.** The Blackboard course site will be used as a means of communication, not only for making important announcements, transmitting reading assignments or other assignments, as well as posting thought questions for the following class discussion. You are responsible for checking your email and blackboard, and ensuring that your mailbox is not full and thus are able to receive messages. Major announcements will be posted to the Blackboard site as will class materials. Course announcements will also be delivered via students' Madonna e-mail accounts. It is the student's responsibility to obtain the course materials from the Blackboard site.

Notes about online communication: Email communication will be used only as a means of communicating to you that important information is listed on your Blackboard site. *__Assignments will not accept assignments through e-mail; they are to be submitted through the Assignment function of Blackboard__*. *Additionally, e-mail is not an effective way to communicate when problem-solving. If you are having problems, you should e-mail the professors to set up a time for an appointment.*

Within the Blackboard Discussion Board area, there is a thread entitled "Ask Your Instructor." This is an area where you should post questions regarding the course. This not only helps all of us manage our e-mail inboxes, but it also provides a useful communication tool. If you have a question about something, the chances are that your classmates do to. *Here is something to think about:* In an online class, we are attempting to create an environment similar to what you would have if we were all together in an on ground class. If we were sitting in the room and you had a question, you would raise your hand and ask it, right? Then, everyone in the class would hear it too. Asking it in the "Ask Your Instructor" section provides this opportunity. The same thing is true with the Discussion Board area for your week's discussions. If we were all sitting in the class together, you would be discussing a topic together. *Therefore, if you post something late, it is just like entering a room <u>after</u> the discussion has taken place.* **You must post to your discussion boards on time (see schedule below).**

Netiquette:
All students pay tuition and deserve a positive and courteous learning environment. Students should be aware that their behavior impacts other people, even online. I hope that we will all strive to develop a positive and supportive environment and will be courteous to fellow students and your instructor. Due to the nature of the online environment, there are some things to remember.

1. **Always think before you write.** In other words without the use of nonverbals with your message, your message can be misinterpreted. So please think twice before you hit submit.
2. **Keep it relevant.** There are places to chat and post for fun everyday stuff. Do not stray from the discussion in the assigned questions.
3. **Never use all caps.** This is the equivalent of yelling in the online world. It is not fun to read. Only use capital letters when appropriate.
4. **Make sure that you are using appropriate grammar and structure.** In other words I don't want to see anyone writing "R U" instead of "are you". There are people in the class that may not understand this type of abbreviation, not to mention it does nothing to help expand your writing and vocabulary skills. Emoticons are fine as long as they are appropriate. A smile ☺ is welcome, anything offensive is not.
5. **Treat people the same as you would face-to-face.** In other words it is easy to hide behind the computer. In some cases it empowers people to treat others in ways they would not in person. Remember there is a person behind the name on your screen. Treat all with dignity and respect and you can expect that in return.
6. **Respect the time of others.** This class is going to require you to work in groups. Learn to respect the time of others in your group and your experience will be much better. Always remember that you are not the only person with a busy schedule, be flexible. Do not procrastinate! You may be one that works best with the pressures of the deadline looming on you, but others may not be that way. The same is true for the reverse. The key to a successful group is organization, communication and a willingness to do what it takes to get it done.

You should not send heated messages (flames") even if you are provoked. "Flaming" is what people do when they express a strongly held opinion without holding back any emotion. They not only can dominate the tone and destroy the camaraderie of a discussion group, it is also rude and disrespectful and unfair to the other members of the group. Be pleasant and polite. Don't use offensive language, and don't be confrontational for the sake of confrontation. ***Flaming will not be tolerated.***

Assignments
- Syllabus Quiz – 10 points
- Syllabus Acceptance Agreement – 10 points
- Portfolium Link Creation: 25 points
- APA Formatting Quiz – 15 points
- APA Discussion Board Essay – 15 points
- Discussion Board Essays: 10 x 24 = 240 points (See rubric below)
  - Discussion Boards are available each week Thursday. Students will until the subsequent Wednesday to complete their work.
- Unit Quizzes: 10 x 15 points – 150
- Midterm Exam: 50 points
- Final Exam: 50 points
  Total Points Possible: 565

Assignment Submissions
This is an online class. All assignments are to be submitted via Blackboard electronically. I do not accept e-mailed assignments **No work is to be sent as an email attachment to the instructor unless you are specifically requested to do so**.

Discussion Board Essay Assignments should follow the following scoring guide:
Discussion Board Essay Assignments
These should be AT LEAST 250 words and should refer to the course concepts (meaning the textbook) – AND include one acceptable outside source.
Substantive written essays ARE NOT opinion-only. Back your opinion up with the facts and course concepts using course terms as indicated below

Score	4 – highly effective (at least three in-text citation references to the textbook)	3 – effective (2-3 in-text citation references to the textbook)	2 – minimally effective (1-2 in-text citation references to the textbook)	1- Ineffective (0-1 in-text citation references to the textbook)	0 – no points No attempt
Criteria Recognize how diverse perspectives shape perceptions, behaviors, communications, beliefs, values in families	Recognizes at a very high level how diverse perspectives shape perceptions, behaviors, communications, beliefs, values in families	Recognizes at a high level how diverse perspectives shape perceptions, behaviors, communications, beliefs, values in families	Recognizes at a basic level how diverse perspectives shape perceptions, behaviors, communications, beliefs, values in families	Fails to recognize how diverse perspectives shape perceptions, behaviors, communications, beliefs, values in families	No attempt
Criteria Describe the ways in which institutional and environmental factors affect individuals and families	Describes at a very high level the ways in which institutional and environmental factors affect individuals and families	Describes at a high level the ways in which institutional and environmental factors affect individuals and families	Describes at a basic level the ways in which institutional and environmental factors affect individuals and families	Fails to describe the ways in which institutional and environmental factors affect individuals and families	No attempt

Examines cultural attitudes and social policies affecting the family	Examines at a very high level cultural attitudes and social policies affecting the family	Examines at a high level cultural attitudes and social policies affecting the family	Examines at a basic level cultural attitudes and social policies affecting the family	Fails to examines cultural attudes and social policies affecting the family	No attempt
Criteria *Critical Thinking and Research Ability*	Student thoroughly supports position with applicable knowledge using proper in-text citation from the textbook in APA (at least three in-text citation references to the textbook)	Student clearly supports position with applicable knowledge – but should use more reference to the textbook with in-text citation from the text in APA (2-3 in-text citation references to the textbook)	Student minimally supports position with applicable knowledge but does not utilize enough reference to the textbook with in-text citation from the text in APA (1-2 in-text citation references to the textbook)	Student fails to support position with applicable knowledge, but does not utilize enough reference to the textbook with in-text citation from the text in APA (0-1 in-text citation references to the textbook)	No attempt
Criteria *Writing Performance*	Student writing is academic and makes no mistakes in spelling/grammar	Student writing is academic and makes no mistakes in spelling/grammar has minimal mistakes (1-2) in spelling/grammar	Student writing is not always academic and/or with substantial (more than 2) minimal mistakes in spelling/grammar	Student writing is not academic and/or with numerous mistakes in spelling/grammar	No attempt
Criteria *Discussion participation*	Student collaborates with fellow learners responding to at least one classmate with feedback of substance relating discussion to relevant course concepts and extending the dialogue	Student collaborates with fellow learners responding to at least one classmate, relating the discussion to relevant course concepts but in a manner which extends the dialogue.	Student collaborates with fellow learners responding to at least one classmate but without relating discussion to the relevant course concepts.	Student does not collaborate with fellow learners.	No attempt

Written assignments may be submitted to the Safe Assign feature. ***Paper assignments WILL be submitted to the Safe Assign feature. The Safe Assign feature is used at the university to check for plagiarism***

All students must always submit work that represents his or her original work, words, or ideas done exclusively for the course. If any words or ideas are used that do not represent origination from the individual student, the student must cite all relevant sources.

The student should also document the extent to which such sources were used. **The instructor will inform students of the type of format for their citations e.g. APA.** Words or ideas that require citation include, but are not limited to, all hardcopy or electronic publications, whether copyrighted or not, and all verbal or visual communication when the content of such communication clearly originates from an identifiable source.

All submissions fall within the scope of words and ideas that require citations if used by someone other than the original author.

Plagiarism is considered as follows:
- Having a tutor or friend complete a portion of your assignments or any other required course work
- Having a reviewer make extensive revisions to an assignment
- Copying work submitted by another student to a public class meeting
- Using information from online information services without proper citation
- Submitting the same assignment or work to more than one instructor or to the same instructor for multiple assignments

Madonna University Student Handbook:
"Representing the work of another as one's own. When a student uses ideas, or information of another person or source without correctly giving credit to that source, he or she is violating the ethical code of the University. Examples of plagiarism include purchasing a paper of the Internet, "borrowing" a paper someone else has written, turning in an essay with uncredited passages from an outside source, cutting and pasting from the Internet without proper citation, or re-submitting a paper written for a different class without the instructor's permission.

The course instructor will determine the appropriate penalty for academic dishonesty after meeting or communicating with the student. The consequences of academic dishonesty may include a failing grade on an assignment; a failing grade for the course; or in a case of repeated acts of academic dishonesty, expulsion from the University. In cases of suspected plagiarism, the instructor may choose to include the Director of Writing Programs in this discussion. A student accused of academic dishonesty has the right of appeal to the Student Appeal Board.

Students having difficulty with their assignments are encouraged to meet with their course instructor for additional help and make use of the University's academic support service Center for Personalized Instruction, Writing Center, Nursing Simulation Laboratory, Library Staff and Website (Madonna University Student Handbook, 2020, p. 45)

Late Assignments
Late Assignments will not be accepted

Course Schedule
Instructor reserves the right to make amendments to course schedule as deemed necessary

WEEK	CLASS TOPIC	ACTIVITIES/ASSIGNMENTS DUE
Module One:	• Introductions • Review of the Syllabus • Explanation of Class Structure • Overview of Blackboard • Using APA Style in Writing	• Introductions (ungraded) • Questions about the course in Ask Your Instructor • Writing in APA Practice Quiz (graded)
Module Two:	Chapter 1: Families and the Sociological Imagination	• Discussion Board Essay: Chapter 1 • Practice Quiz Chapter 1
Module Three:	Chapter 2: Families Throughout the World	• Discussion Board Essay: Chapter 2 • Practice Quiz Chapter 2
Module Four:	Chapter 3: Families Throughout History	• Discussion Board Essay: Chapter 3 • Practice Quiz Chapter 3
Module Five:	Chapter 4: Sex, Gender, and Families	• Discussion Board Essay: Chapter 4 • Practice Quiz Chapter 4
Module Six:	Chapter 5: Social Stratification, Social Class, and Families	• Discussion Board Essay: Chapter 5 • Practice Quiz Chapter 5
Module Seven:	Chapter 6: Race, Ethnicity and Families	• Discussion Board Essay: Chapter 6 • Practice Quiz Chapter 6

Modules Eight and Nine	Chapter 7: Courtship, Intimacy and Parenting	• Discussion Board Essay: Chapter 7 • Practice Quiz Chapter 7 • **Midterm**
Spring Break is March 6 through 10 **Modules Eight and Nine are combined to accommodate Spring Break**		
Module Ten:	Chapter 8: Marriage as a Personal Relationship and Social Institution	• Discussion Board Essay: Chapter 8 • Practice Quiz Chapter 8
Module Eleven:	Chapters 9 and 10: Becoming a Parent and Raising Children	• Discussion Board Essay: Chapter 9 & 10 • Practice Quiz Chapter 9 & 10
Module Twelve:	Chapter 11: Families and the Work They Do	• Discussion Board Essay: Chapter 11 • Practice Quiz – Chapter 11
Module Thirteen:	Chapter 12: Aging Families	• Discussion Board Essay: Chapter 12 • Practice Quiz – Chapter 12
Module Fourteen	Chapter 13: Violence and Abuse	• Discussion Board Essay: Chapter 13 • Practice Quiz Chapter 13
Module Fifteen	Chapter 14: Divorce, Re-partnering and Remarriage	• Discussion Board Essay: Chapter 14 Practice Quiz Chapter 14
Module Fifteen	**Final Exam**	• **Final Exams are due no later than May 6th**

Madonna University Policies

Please do not edit or delete the items in this section.

Academic Honesty

All students must always submit work that represents his or her original work, words, or ideas done exclusively for the course. If any words or ideas are used that do not represent origination from the individual student, the student must cite all relevant sources.

The student should also document the extent to which such sources were used. **The instructor will inform students of the type of format for their citations e.g. APA.** Words or ideas that require citation include, but are not limited to, all hardcopy or electronic publications, whether copyrighted or not, and all verbal or visual communication when the content of such communication clearly originates from an identifiable source.

All submissions fall within the scope of words and ideas that require citations if used by someone other than the original author.

Behaviors that are contrary to academic honesty could involve:
• Having a tutor or friend complete a portion of your assignments or any other required course work
• Having a reviewer make extensive revisions to an assignment
• Copying work submitted by another student to a public class meeting
• Using information from online information services without proper citation

- Submitting the same assignment or work to more than one instructor or to the same instructor for multiple assignments

Acceptable File Formats for Course Work Submission

The instructor will inform students of the acceptable submission format.

ADA Compliance

Madonna University is committed to ensuring that our web site, portal, and Blackboard courses are accessible to everyone. In accordance with the university's mission, as well as federal and applicable state laws, the university is committed to making reasonable accommodations for qualified students with documented disabilities under the Americans with Disabilities Act (ADA) and Section 504 of the Rehabilitation Act. If special accommodations are needed, please contact the Counseling & Disability Resource Center to assist in documenting and defining those needs.

Assignment Submission

Written assignments should be submitted using the Assignment Tool (or the SafeAssign feature) in the following formats: doc or docx only. **No work is to be sent as an email attachment to the instructor unless you are specifically requested to do so**. Expect and plan for contingencies and technical problems. College level spelling, grammar, and writing style is expected on all papers.

Emergency Continuation of Instruction

In the event of a city-wide or regional crisis or emergency that prevents students from traveling to campus, course instruction will be continued on the class's Blackboard site. Students should continue doing their readings and assignments until they receive communication from the instructor or the University.

Grading Response Time

Students will have immediate feedback on Blackboard quiz grades. Any written work, such as essays, reflection papers, projects, recorded video presentations, etc., should be graded and the grades should be uploaded in Blackboard within a ten business day period that begins once the submission time has expired. Exceptions to this will be university holidays and weekends. Please note other university work commitments may delay the grading process.

Mission & History

The mission of Madonna University, a Catholic institution of higher learning, is to instill in its students Christian humanistic values, intellectual inquiry, a respect for diversity, and a commitment to serving others through a liberal arts education, integrated with career preparation and based on the truths and principles recognized within a Felician Franciscan tradition.

Madonna's mission receives its spirit from these Franciscan Values:
- Respect for the dignity of each person
- Peace and justice
- Reverence for creation
- Education for truth and service

Netiquette

The same rules apply online, as they do in person. Be respectful of other students. Please take a moment and read the following link concerning "netiquette."
- https://myportal.madonna.edu/ICS/Student_Help/Blackboard.jnz (MyPortal - Student Help Tab - Blackboard).

Online Requirements

- Student must have access to the Blackboard system. Each student must verify that their login ID and password are functional. It is the student's responsibility to get technical assistance as required.

- Student must have access to a reliable computer with an Internet connection, as they can expect to be online 3-4 times each week. This can be the computer in their home, office, or at the Madonna computer labs. The student must have a backup plan for accessing a computer in case their primary computer becomes nonfunctional during the semester.

- Student must have a thumb drive or external hard drive to be used as a backup device for assignments submitted for the class.

- Each student is responsible for making certain that their Madonna University email account is working and that their email address as it is listed in the Blackboard system is correct. If the student chooses to forward their email from the Madonna email system, the student is responsible for ensuring that class communications are received.

- In order to be successful, students have to be proficient with Blackboard Learning Management system. Therefore, it is highly recommended that students complete the self-paced Blackboard training class "How to Thrive in an Online Class." It is offered to all Madonna University students at no charge. Instructions for self-enrolling in the Blackboard workshop can be found at https://myportal.madonna.edu/ICS/Student_Help/Blackboard.jnz (MyPortal - Student Help Tab – Blackboard).

- Students will find it helpful to have both a Media player and also software that can read documents in PDF format.

Plagiarism Detection

At the instructor's discretion, work submitted in this course is subject to verification of originality, using the following service: SafeAssign (MU's official adopted plagiarism solution available via Blackboard).

Portfolium

Madonna University has provided you with a free account in Portfolium. The Portfolium portfolio is where you may showcase your work and projects directly to professors, classmates and employers. Additionally, the University is using Portfolium in many courses to demonstrate the quality of our academic programs and to improve teaching and learning. Your instructor will let you know how Portfolium is being used in this course.

Student Evaluation of Faculty Instruction (SEFI)

Students are invited to evaluate every course every semester, utilizing the University's online Student Evaluation of Faculty Instruction (SEFI) system. This is accessed from your MyPortal account: Select Students Tab – Student Resources - SEFI, or by clicking on this link: https://myportal.madonna.edu/ICS/Campus_Life/Student_Resources.jnz?portlet=SEFI_(Student_Evaluation_of_Faculty_Instruction). Your instructor will inform you when during the semester the SEFI can be accessed.

Time Commitment Expected per Semester-Hour Credit

MU follows the Carnegie unit semester hour definition: Earning one semester hour of undergraduate credit requires a minimum of 16 hours of classroom or direct instruction and a minimum of 32 hours of out-of-class student work, or its equivalent, during the time designated on the course syllabus.

In other credit-bearing activities, such as laboratory experiences, service-learning, internships, practica, clinicals, studio work, and other academic experiences, an equivalent amount of work (minimum of 48 hours, or its equivalent of combined direct instruction and outside-of-class student work) is used as the measurement for a credit hour.

Madonna University Support

Please do not edit or delete the items in this section.

Student Resources

It is the policy and practice of Madonna University to promote inclusive learning environments. If you identify the need for support services, a list is available for review through Blackboard by clicking the Student Resources button or by selecting Resources on the Madonna home page.

Technical Support & Blackboard Support

If you experience any technical problems, please do not hesitate to contact the HELP DESK.

Email helpdesk@madonna.edu

Call (734) 432-5800 to leave a voice mail.

IT Help Desk Hours – Room 1106
Monday-Thursday 8:00 a.m.to 10:00 p.m.
Friday 8:00 a.m. to 7:30 p.m.